

وزارة الصحة ووقاية المجتمع MINISTRY OF HEALTH & PREVENTION

User Guide

Issue/ Cancel Online Pharmacy Permit MOHAP External Users





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Hotline : 800 111 11



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1. Service Overview

This service enables the Issue/Cancel Online Pharmacy permit for the semi government and private pharmacies.

2. Service Channel



Website

3. Service Target Audience



Facility

4. Service Outputs



Issue/cancel Online pharmacy permit letter

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5. Service Prerequisites





6. Submit Service Request

Switch to corporate--->go to Facility work space-->click on more services-> select Issue/cancel Online pharmacy permit service

| | عربی Pharmaestablishment006@gmail.com |
|---|--|
| 👚 🅙 My Requests 🛛 🚔 My Tasks 💁 My Payments 📷 My Exams | Switch To Corporate Take a screenshot |
| MOHAP UAT for Evaluation services | Read more > |
| | |
| | ~ |
| Apply for services | Q Search □ Bookmark = # |
| Mealth Professional Evaluation Image: Constraint of the second | Pharmaceutical Licensing Issue Pre-licensing approval for Pharmaceutical Establishment Details Acety |
| View All > | |







| A Biomedical Engineer | Show Details 📀 | |
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| Priority Services | | Q Search 🛛 Bookmark 🚍 🚦 |
| A Pharmaceutical Licensing | R Health Professional Licensing | |
| Bequest for a List of Licensed Pharmaceutical | Issue a Replacement of lost Registration License | |

| UNITED ARABE DEBILATES MINISTER OF HEALTH & PREVENTION | ي المعام المع |
|--|---|
| Services | ↑ > Dashboard > All Services > Pharmaceutical Licensing |
| Pharmaceutical Licensing | |
| $\ensuremath{^{\ensuremath{\mathcal{P}}}}$ Request for a List of Licensed Pharmaceutical Establishments in the UAE | Д |
| $\ensuremath{\mathcal{P}}$ Add Area Extension for Pharmaceutical establishment | Д |
| Issue 24 hours work permit for pharmacy | Д |
| Cancelling the License of Private Pharmaceutical Establishment | Д |
| Change the Name of Pharmaceutical Establishment | Д |
| Renew License of Pharmaceutical Establishment | Д |
| Relocation of Pharmaceutical Establishment | Д |
| ${\mathbb Z}$ Issue/ Cancel Pharmacy Home Delivery Permit | Д |
| Issue/Cancel Online Pharmacy Permit | Д |
| | D |







Start the service

6.1 (a) Select Issue Online Pharmacy Permit

6.1.1 Click on Issue/Cancel Online Pharmacy permit button:

| | | ي يانې 🖉 v Pharmaestablishment006@gmail.com |
|-------------------------------------|---------------------------------------|---|
| Issue/Cancel Online Pharmacy Permit | | ↑ Services > Issue/Cancel Online Pharmacy Permit 🔯 Save & Close |
| | Request Information | e e e e e e e e e e e e e e e e e e e |
| | S Establishment Information | • |
| | S Contact Information | |
| | Location Information | |
| | & Owner Details | |
| | A Partner Details | |
| 0 | [| |
| | Issue/Cancel Online Pharmacy Permit 🤿 | |

6.1.2 Select Issue Online Pharmacy permit:

| UNITED ALLA LAMEATES MINISTER OF HEALTH & PREVENTION | | يانې کې ۲۹مrmaestablishment006@gmail.com |
|---|---------------------|--|
| Issue/Cancel Online Pharmacy Permit | | Services > IssueCancel Online Pharmacy Permit Save & Close Take a screenshot |
| | Request Information | ⊗ ■ ≎ |
| Complete Progress 0% | Ancication Form | |
| ¥70 | | |





6.1.3 view Pharmacist's information:

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|-------------------------------------|--|--|
| Issue/Cancel Online Pharmacy Permit | • | Services Stawe Carcel Online Pharmacy Permit |
| | Request Information | |
| | A Pharmacist's Information | • |
| | Jessica Garcia R Number 10511 Liberes Number 150053 Calegory Alide Healtices Podessonal Nationality Berbadan | C |
| Å | Next V | |
| 9 | | |

6.1.4 Read All Terms & Conditions & select check box:

| ి Pharmacist's Inform | nation 📀 | dikë o s |
|--|--|----------|
| Terms and Condition | ns | |
| 3. Deliver load or delicets perchapted 4. Mediones and products are not com- transport and ability process. Give m 5. Use a delivery process. Care m 5. Use a delivery method that is explo- regarate the medication until it resolts 6. Research the medication until it resolts 7. Therefore, we ask you to comply inspection of the means of transpo- lingspection of the means of transpo- lingspection. | veloces to the patient or consume intact. promesed in quality or efficacy during the delivery; packaging, and the taken with themateura-ansitive medications. minutes and back from the moment the patient/consume thematic taken and the terminacy divery taken commune and their medication released sump the delivery process. with the above conditions and notify us for- tort and approval of this service. | |
| - Consequently, please license the Advertisements System. Important Note: The online pharm the Northern Finites only | online pharmacy website on the Health | |
| I Read All | | |







6.1.5 Upload all mandatory attachments:

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|--|---|--|
| Issue/Cancel Online Pharmacy Permit | | ♠ > Services > Issue/Cancel Online Pharmacy Permit. B Save & Close |
| | Request Information | |
| | Attachments Completed 0 of 3 | |
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| | Go To Proview | |

6.1.6 preview all info regarding selected service:

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6.1.7 submit the request:



www.mohap.gov.ae

Hotline : 800 111 11



6.2(b) Select Cancel Online Pharmacy Permit

6.2.1 Click on Issue/Cancel Online Pharmacy permit button:

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|-------------------------------------|---------------------------------------|---|
| Issue/Cancel Online Pharmacy Permit | | 🔶 5 Services 🗧 Issue/Cancel Online Pharmacy Permit 🛛 🖹 Save & Close |
| | Request Information | |
| | Stablishment Information | ō |
| | Contact Information | G |
| | Location Information | e e e e e e e e e e e e e e e e e e e |
| | & Owner Details | |
| 0 | A Partner Details | |
| 0 | | |
| | Issue/Cancel Online Pharmacy Permit 🔿 | |

6.2.2 Select Cancel Online Pharmacy Permit:

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|-------------------------------------|---------------------|---|
| Issue/Cancel Online Pharmacy Permit | | A > Bantos > IssueCanol Online Pharmacy Permit Bave & Close |
| | Request Information | 0 |
| Complete Progress 0% | Application Form | |





6.2.3 Enter valid permit number:

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| Issue/Cancel Online Pharmacy Permit | | Services > Issue/Canool Online Pharmacy Parmit Serve & Close Take a screenshot |
| | Permit Number* Portog Name pharmacy does we house Source Expiry Date 7/05/0204 | ¢ |
| 0 | | |
| Complete Progress 100% | Application Form | |

6.2.4 Submit the request:

| UNITED ARAS EMILATES MINISTRY OF IRACTIS & PREVENTION | | يوي کو 🖉 v Pharmaestablishment006@gmail.com | |
|--|---|--|--|
| Issue/Cancel Online Pharmacy Permit | | 1) Senices) Issue/Canosi Online Pharmacy Permit | |
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| | $\langle \cdot \rangle$ | | |
| | \odot | | |
| | Your application has been submitted successfully. | | |
| | Request Number #LPE-24-3148 | | |
| | Gio To Workspace | | |
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7. Save & draft

Applicants can save the application as a draft or discard it when initiating the submission form.

7.1 select save & close:

| | | | کزنې V Pharmaestablishmen | t006@gmaiLcom |
|-------------------------------------|--|------------------|--|-----------------------|
| Issue/Cancel Online Pharmacy Permit | | | ♠ > Services > Issue/Cancel Online Pharmacy Permit | Save & Close |
| | Request Information | | | , , , , , |
| | Attachments | Completed 1 of 3 | | 1 |
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7.2 select save as draft:

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7.3 select Go to complete:

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|--|--|--|--------------|
| My Requests | 🔄 My Tasks 🛛 🚔 My Payments 📄 My Exams | Take | a screenshot |
| | 🔿 Here you can browse your submitted requests. | | |
| | My Requests Active Requests Closed Requests | Q Search ⊽ Filter | ٥ |
| | Issue/Cancel Online Pharmacy Permit Application Phase : Issue/Cancel Online Pharmacy Permit Application Status : @ Onit Application Journey More Statulis © | Delete Go To Complete | • |
| | Application No. : | Submission Date : 17/05/2024 | |

7.4 The information provided is saved can be retrieve it & complete it or edit it:

| Issue/Cancel Online Pharmacy Permit | | | | Services > Issue/Cancel Online Pharmacy Permit | Save & Close |
|-------------------------------------|--|---|------------------|--|-------------------|
| | Request Informatio | 'n | | | Take a screenshot |
| | Attachments | | Completed 1 of 3 | | |
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| 0 | Aq1.Pdf 177.26 KB | | 0 | | |
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8. Send-Back screen

If send back, the applicant will be asked to update and resubmit to MOHAP Auditor. (only for Issue Online pharmacy permit)

8.1 update the application:

| UNITED ARAB EMIRATES MINISTRY OF HEALTH & PREVENTION | | عربي | Pharmaestablishment006@gmail.com | |
|---|--|---|----------------------------------|---|
| 🔒 My Requests 🗐 My Task | s 🚔 My Payments 👔 My Exams | | | |
| O Here you can bro | wae your submitted requests. | | | |
| o My R | equests Active Requests | Closed Requests Q Se | arch ⊽Filter | 2 |
| Issue/Ca | ncel Online Pharmacy Permit | | | Ť |
| Application Phase Application Statu | : Issue/Cancel Online Pharmacy Permit | | View Details | Ŭ |
| Application Journ | ey More Details © | Submit | ssion Date : 17/05/2024 | |
| · • | | | | |
| | Request No: LPE-24-3147 | | | |
| | Reviewer Comment | License Status License No Active 1385 | | 8 |
| | send backlook | Issue Date Expiry Date 18/06/2024 17/06/2025 | | |
| | A Pharmacists | | | 1 |
| | Attachments | • | | |
| | | Completed 1 of 3 | | C |
| | Valid License of the facilities General Attachment | ts Trade License | | |
| 0 | Aq1.Pdf | Replace File | | |
| | Submit | | | |

8.2 Resubmit the request:



www.mohap.gov.ae





9. Download certificate:

| UNITED ARAS EMIRATES MINISTER OF HEALTH & PREVENTION | | يلاي V Pharmaestablishment006@gmail.com | |
|--|---|--|--|
| Issue/Cancel Online Pharmacy Permi | t | ★ > Services > Issue/Cancel Online Pharmacy Permit | |
| | Service Card Status | | |
| | Issue/Cancel Online Pharmacy Permit Status Commined Appleaters Number: (JE-24-3147-61 Details) LDownload Certificatio | C | |
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| | | Approval For Online Pharmacy Permit | الموافقة على تصريح صيدلية الكثرونية | | | |
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| | | Edablishment Name | اسو ایندی | | | |
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